

Orange Hall Management Committee
Work Session Meeting Minutes
Fish Fry Fundraiser set for 6/8/2024
May 2nd, 2024, 3:00PM
St. Marys City Hall

- Meeting called to order at 3:00PM by Robin Cross
- Roll Call(quorum present):
Present: Robin Cross, Allen Rassi, Niles Trapnell, Todd Harding, Carol Bradley, Alise Pate
Absent: Vernal Morrison
- 200 meals @\$12.00 each
- 11AM thru 2PM
- Advertising: Niles has already contacted Tribune & Georgian plus Coastal Shopper & News to list Fish Fry under their events page. Alise to contact KB106 for PSA. Todd to check for location of the banner provided by Angela Wigger. Todd also Robin to get with Angela in regards to printing flyers to pass out at local businesses.
- Set up & times: Set up on Friday, June 7th. Niles will pick up the 10 8' tables from Alise at The Salvation Army and transport to OH. Todd will also be available on Friday to help set up. Allen and Kiwanis have 8 tables to use for themselves for cooking. Everyone should be on site by 8AM on June 8th.
- Fire & Police-Allen is going to contact both departments to make them aware of the event, and that they are welcome.
- St. Marys Community Band-Niles will follow thru with Carol Smith. Allen has also been in contact with them.

Specific Responsibilities & General Discussion

- Cooking-Allen Rassi & team(providing cooking utensils, pans, etc.)
- Set up-8AM on Saturday. Most materials to be delivered on site on Friday June 7th.
- Cash box & initial change-Niles Trapnell(\$50 in 1's and 5's)
- Accepting payment from customers-Alise Pate
- Tables-Salvation Army(Niles to p/u on Friday)
- No tablecloths will be used
- Chairs-Todd to check will Bobby Marr & others(need 50 chairs)
- 3 compartment containers-Allen & Alise
- Utensils & napkins-Robin has secured, and Carol is rolling up fork into napkin. Knives and spoons will be available if anyone needs them.
- Condiments-packets/tartar sauce, salt & pepper
- Tent- 10 x 20 from Salvation Army
- Water-Robin has already secured/Niles will deliver to site

- Soft drinks-Todd has secured from Winn Dixie. We will use t the Salvation Army's Emergency Vehicle for the drinks. David Lang to furnish ice for the drinks and water.
- Orange Hall brochures-Robin will bring to the event
- Orange Hall banner-Niles has, and will hang in proper place.
- Making up dinners & passing out drinks-TBD
- Cleanup-All committee members
- Extra help-It was recommended that we encourage friends and family members to help throughout the day. A more detailed work schedule will be devised before the event.

The meeting was adjourned at 3:50PM by Robin Cross

The next meeting of the Orange Hall Management Committee will be Thursday, May 9th at 9:30AM at St. Marys City Hall.