

Orange Hall Management Committee
Meeting Minutes
February 10, 2022

- Meeting called to order at 9:32AM by Robin Cross
- Roll Call(quorum present)
Present: Robin Cross, Jen Fabrick, Niles Trapnell, Robby Horton, Allen Rassi, Debbie Ellzey, Vernal Jean Morrison
- Absent: None
- Guests: Betty King and Judy Molnar from St. Marys Garden Club
- Approval of minutes of previous meeting(January 13, 2022): Motion by Niles Trapnell, second by Debbie Ellzey. Motion passed.

Old Business:

- EMP estimate for Orange Hall-Robby Horton. EMP estimate came in at \$34,000. Breakdown as follows: Plumbing-\$4,000, A/C-\$20,000, Electrical-\$10,000
- Peni Colville memorial magnolias-Installation with Garden Club to take place on Friday, February 10, 2022, starting at 2PM. General discussion about landscape plans for Orange Hall grounds. Judy Molnar from the Garden Club to assist the OH Committee in devising a plan. She also presented us with information regarding Georgia Historical Landscape Initiative in helping devise a plan based on historical plants, and what has been at Orange Hall from a historical perspective.

New Business:

- New drawings & revised location of catering kitchen. Jen presented the new plans for the cookhouse, and stated that a package has been given to Ken Hughes. Also discussed the use of 4 pallets of old brick removed from the grounds for use in the cookhouse. Jen to inspect the bricks for usability on cookhouse walls. General discussion about installation of hot water hose bib for cleaning purposes, screen door in lieu of storm door, etc. Items to be brought up prior to actual start of the project.
- Estimated cost to build catering kitchen-City Council approval. Robby estimated that the cost with the plans submitted would be in the vicinity of \$100,000. He would include this figure in his budget requests to the City Council, with the understanding that the City's budget needs would have priority.
- Property use rules-Robby. Robby stated that these rules need to be addressed by the OH Management Committee. OH Committee needs to devise a Use & Management Agreement to cover the building and grounds.

- Five year plan-outline(+City Mgr. 4 phase plan)-Robby, Jen/Robin. Discussion revolved around that a 5 year plan is needed to help plan for grants and other outside sources. Robby needs Orange Hall figures, and a plan by mid March regarding funds, etc. It was at this time discussion revolved around having a separate meeting to address these issues. A date of Thursday, March 3rd, was set up and agreed upon by the committee, with the meeting taking place at the St. Marys Welcome Center, starting at 10AM, with possibly turning into a luncheon meeting.
- HPC approval of catering kitchen-Jen will presenting the current plan to the Historical Preservation Committee on Tuesday, February 22nd, beginning at 5:30PM.
- By-Laws-committee size to 7/City Council approval-Robby has not had an opportunity to present this item to the City Council as of yet. He reminded us that we still have 1 open position.
- Fund Raising Options-Debbie brought ideas of silent auction, memory bricks, plus contacting outside sources for donations. Robby to check with the City Attorney to be sure that Orange Hall would fall under the City's umbrella, or whether Orange Hall needs to be a separate entity. Other discussion from Vernal revolved around gourmet popcorn, and Friends of Orange Hall as other alternatives. It was determined that a marketing plan is needed, with update of the web site also being a priority. There is a need to meet with the City's IT to determine upgrades, etc. These items will be addressed at the March 3rd. strategy meeting.

Other Matters:

- Discussion revolved around the condition of the picket fence around Orange Hall and the current sign, which is out-of-date, and in sad repair. These items will be addressed at March 3rd. meeting. Discussion with Robby as to the responsibility of these 2 items.
- Garden Club brought up that they wish to hold their annual plant sale on May 21st, from 9AM to noon at Orange Hall. The Committee could possibly set up a table at this event regarding Orange Hall.

Granting Audience To The Public:

- None present

Adjournment: Motion by Robin to adjourn, second by Niles Trapnell. Meeting adjourned at 10:47AM

Next Scheduled Meeting: March 10th, with strategy meeting on March 3rd.