



HISTORIC PRESERVATION COMMISSION
MINUTES FOR REGULAR SCHEDULED MEETING
Tuesday, June 22, 2021 at 5:30 PM
City Hall Council Chambers

NOTE: THESE MINUTES HAVE NOT BEEN APPROVED BY THE HISTORIC PRESERVATION COMMISSION.

Historic Preservation Commission members present: Mark Fautz, Kim Rivera, Wayne McAllister, Rebecca Federal, Fred Mercier, & Melvin Taylor

Historic Preservation Commission member absent: Tom Franta

Community Development Department staff present: Kenneth Hughes and Katrina Burnum

I **CALL TO ORDER:**

Meeting was called to order at 5:30 pm by Chairman Fautz.

II **MINUTES:**

Commissioner Mercier made a motion to approve, Commissioner McAllister seconded the motion, the motion carried unanimously.

III **AGENDA**

Commissioner Mercier made a motion to approve, Commissioner McAllister seconded the motion, the motion carried unanimously.

IV **OLD BUSINESS**

1. CERTIFICATE OF APPROPRIATENESS – Briana Persin, 203 Osborne St, is requesting a COA to add new business wall sign. The property is zoned C-1. Parcel number S41 06 008.

- K. Burnum presented the COA.
- B. Persin discussed her COA. She stated she plans to paint the white sign black and add the aluminum and vinyl sign.
- Chairman Fautz asked what will change on the sign in two years, B. Persin stated she does not have any plans to change the sign in two years and did not want to remove and put back up the sign in fear that it could fall and injure someone.
- K. Hughes stated that the 2-year comment was a staff comment and in two years change the sign to be more consistent with the historic district such as words etched into the wood with a painted relief.
- Commissioners agreed it was a straightforward application.
- Commissioner Mercier stated it fits within the size and will let the business get its feet off the ground.

PUBLIC COMMENT:

None



MOTION:

Commissioner Taylor made motion to approve the COA, Commissioner McAllister seconded the motion, motion carried 5 in favor to 0 against.

Chairman Fautz stated that flashing neon signs are not allowed in the Historic Preservation District and that the approval is for the vinyl/metal sign not the flashing neon sign in the window.

Commissioner Federal entered after the item was passed.

V NEW BUSINESS

None

VI DISCUSSION

a) Sign Ordinance & Design Guidelines

- Chairman Fautz said that flashing signs and sandwich signs are not allowed in the Historic Preservation District.
- K. Hughes stated that if an issue is reported then Code Compliance will be sent out to make sure it complies with the ordinance.
- Chairman Fautz went over other jurisdiction's sign ordinances and design standards.
- Commissioner Mercier asked if we could also include the business owners when updating the sign ordinance.
- Chairman Fautz talked about façade grants for downtown businesses.
- Commissioners discussed having a checklist for people who need money to fix up their home to the HPC Guidelines. Tax breaks were discussed but they are mostly for businesses.
- Commissioner McAllister asked K. Hughes about the decision to not bring the Trexs before the HPC, K. Hughes stated that HPC only has jurisdiction on what can be seen from the road, the Trexs is going to be located on the floor of the porch not the banister or railing.
- Commissioners talked about a table that would let the Community Development Director to sign off on COA instead of coming before the HPC.
- A Realtor asked if someone buys a historical home that currently has non historical elements on it, would they be required to remove it, K. Hughes stated that the ordinance would kick in when they applied for a COA to undertake some construction.
- Kay Westberry discussed the house the Realtor was referring.
- Commissioners discussed what might be coming to the city.
- Valerie Fautz stated for the record "I am going to recommend this we have two entities DDA & DASM that hold treasures, you may want to tap into them later on down the road to see if they can help to give you some money for these projects for sign and whatever that is what the money is there for."
- Chairman Fautz asked everyone to look over the sign ordinance to see if there are any proposed changes that can be taken to Council.

b) Historic Preservation Conference – K. Hughes discussed and stated the city will pay and it is virtual. K. Hughes stated he will post all video and such to OneDrive folder and send a link for the Downtown Design Bootcamp.



Commissioner Federal discussed 3 items:

- HPC is also the design review board.
- Downtown planters restored by the High School were not reviewed by the HPC.
- Blue Goose residence looks "trashy".
- Restoring the Methodist Church porch with Trexs

VII ADJOURNMENT

Commissioner Mercier moved to adjourn at 7:02 pm and Commissioner Federal seconded the motion. Motion carried unanimously.